



Adoption Team

Location: Various	Supervisor: Volunteer Manager
Availability: 8-10 hours per month per adoption (can be flexible)	Service term: 1 year (ongoing)
Category: Operations	Dress Code: Black Ops Rescue t-shirt, jeans, closed toe shoes

Role purpose:

Adoption Team Volunteers work to fulfill Black Ops Rescue's mission by acting as the "matchmaking" team for our veteran clients and shelter/rescue pets. They are the face of Black Ops Rescue for both our clients and our transfer partners. They work closely with our clients, each other, and the organization to provide the highest quality of personalized service. They are literally the boots on the ground in achieving our mission.

Role responsibilities:

- Interview veteran clients and assess needs, wants, and capabilities
- Perform home inspections
- Research potential pets through our network of shelter and rescue partners; may include email, phone, and in-person communication
- Communicate with client, Foster and Volunteer Managers, and executive staff as needed
- Create action plan for pet placement with veteran and execute
- Complete and return all required paperwork to Volunteer Manager

Preferred but not required knowledge, skills, and experience:

- Experience with veterans, animal shelters or rescues
- Compassionate listening
- Effective and efficient written and verbal communication skills
- Willingness and ability to travel within our geographic area of operations
- Detail-oriented
- Comfortable working as part of a dynamic team
- Strong organizational and logistical skills
- Commitment to promoting the mission of Black Ops Rescue and our values of compassion, gratitude, and honor

Benefits:

- Satisfaction of helping a veteran and rescuing a pet
- Connection with like-minded individuals
- Contribution to the growth of Black Ops Rescue